**RESUME**

**K.sarvika**

**Sarvikasarvika513@gmail.com**

**6380870588**

# Objective

Aspiring for challenging assignments in Human Resource Management with an organization of repute skilled in identifying & hiring through various sources, handling end-to-end recruitment cycle and maintain in cordial relationship with the employees.

# Education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COURSE | INSTITUTION | UNIVERSITY/BOARD | YEAR OF PASSING | CLASS/PERCENTAGE |
| B.S.C  IT | Michael job college Of Arts&Science For Women | Bharathiar University Coimbatore | pursuing | 74.5 |
| HSC | Jaivabai Municipal Girls Hr Sec School Tiruppur | STATE BOARD | 2019-2021 | 60 |
| SSLC | Municipal High School Nesavalar colony Tiruppur | STATE BOARD | 2018-2019 | 72.5 |

# Skils

1. Leadership skills
2. Highly organised
3. Microsoft Power Point
4. Trustworth
5. Time management

## Technical Skills

* JAVA
* VISUAL BASICS
* C, C++
* SAP

# Strength

1. Positive minded
2. Self-motivation, initiative with a high level of energy.
3. Verbal communication skills.
4. Decision making, critical thinking, organizing and planning.
5. Flexible to different situations.
6. Quick Learning.

## EXTRA-CURRICULARS

* Participated in state level workshop on GNU Image Manipulation Program (GIMP) held on 30th September 2019.
* Participated and won second place in TECH AD at BIG B(P)IT ASSOCIATION profiting minds by wrecking brains 2019 organized by NS College of arts and science,Theni.
* Certified for having undergone Lingua Treata – a campus based language programme in the academic year 2018-2019 by EDU – PANACEA.

* ALVI Higher Education And Research Institut Personal Details

Name : k.sarvika

Father’s Name: kannan.m

DOB : 3/12/2003

Gender : Female

Address : Selvalakshmi Nagar Kongu Main road,Thiruneelakanda post M.s nagar Tiruppur 641607

Languages : Tamil, English

I hereby declare that the above written particular are true and correct to the best of my knowledge and belief.

Date:

Place: sarvika.k